

678.759.2544 sales@fleethoster.com www.fleethoster.com FINANCIAL B



Golnsights Add-In Process

- The Partner Support Manager will need to be added to the database that the cameras will be associated with -Support will add the GoInsights API and Support User
 -Support User will utilize this naming convention: fleetsupport_{databasename}@goinsights.com
 -Support User will need Admin access (this can be changed after implementation)
- The GoInsights Add-in will need to be added:
 -Go to System Settings Add-ins New Add-in and then paste code below
- Setup the Geotab Service Account
- Setup the Surfsight Service Account
 This requires View Only access with Group Access
 Admin access can be setup for easier implementation
- -Support User will utilize this naming convention: goinsights service account_{database name}@goinsights.com
- Custom Security Clearances may be introduced in Geotab to control access to different Golnsights features
- The subscriptions will automatically populate inside their associated database
- -Subscriptions will need to be subscribed on the Subscriptions page • Begin to configure your dashboard and reports

Golnsights Add-in Code

```
{
     "name": "GoInsights",
     "supportEmail": "support@fleethoster.com",
     "version": "1.0",
     "items": [
         {
              "url": "https://sscamerastorage.blob.core.windows.net/addin/prod/index.html",
              "path": "",
              "menuName": {
                   "en": "GoInsights"
              },
              "svglcon":
"https://sscamerastorage.blob.core.windows.net/addin/prod/Go_Insights_Add_In_Icon.svg",
              "icon":
"https://sscamerastorage.blob.core.windows.net/addin/prod/Go Insights Add In Icon.svg"
         }
     ],
     "solutionId": "fleetHosterGoInsights",
     "isSigned": false
}
```



Golnsights seamlessly integrates Geotab and Surfsight into one powerful, easy-to-use dashboard. Enhance your fleet safety management experience with real-time insights and comprehensive data at your fingertips. Transform the way you monitor and manage your fleet, ensuring maximum safety and efficiency.

Say goodbye to complicated processes and hello to streamlined success with Golnsights! 🚛 🚍

Below is the link to the GoInsights Demo on the Fleet Hoster Youtube Video: GoInsights Demo

Accessing Golnsights Add-In

Please ensure that the Golnsights add-in is installed. In order to access Golnsights, click *Add-Ins*, then *Golnsights*.



Subscribing cameras to Golnsights

For cameras to utilize the features of Golnsights, they must be subscribed.

- a. Click the down arrow next to Set up
- b. Click Subscription
- c. Under Devices Not Subscribed, select the cameras you would like to subscribe by checking the box next to the camera's IMEI, then click *Subscribe*. To subscribe all cameras at once, check the box next to *All*. If at any point you would like to unsubscribe a camera, check the boxes next to that camera in the Devices Subscribed column and click *Unsubscribe*.

Dashboard	Subscription		
9 Scorecard	Devices Not Subscribed Subscribe	Devices Subscribed	Unsubscribe
Arr Coaching and Engagement			
② User Guide	Search Here Q	Search Here	Q
SET UP	all	All	
Set up ^	357660102024643	357660102735321	
A+ User Access	357860101478360	357660101231710	
Subscription	357660101234433	357660103786265	
🖉 Rules	357660101232528	357660101231827	
Profile	357660101191682		
	357660101522043		

User Access for Golnsights

This grants users the ability to access Golnsights. Users must already have access to the Geotab database in order to gain access to Golnsights.

- a. Under Set up, click User Access
- b. Click Add Users
- c. Type in the search bar to add the User to the Golnsights Add-In
- d. Check the box next to the user that needs access
- e. To grant Administrator Privileges, check the box next to Administrator Privileges. Users with Administrator Privileges have full application access including the ability to edit rules, add profiles, edit profiles, and coach; while users without administrator privileges can view only.

Dashboard	User Access		Add Users Save
Scorecard	Search Here	Q	
⑦ User Guide	khalidjohar@geotab.com	Administrator Privileges	创
SET UP	vivekmohanan@geotab.com	Administrator Privileges	団
Set up	test_admin_user_access@fleethosterdev.com	Administrator Privileges	靣
Subscription	Philipcheung@geotab.com	Administrator Privileges	団
Rules Profile	test_user_access@fleethosterdev.com	Administrator Privileges	匬

Setting up Camera Rules

This will allow you to gain insights based on the selected rules, and customize your scoring.

- a. Under Set Up, click Rules
- b. Select the checkbox next to any of the below rules you would like to enable
- c. Click Save

_	
=	Camera Rules Savo Cancel
Dashboard	
9 _{III} Scorecard	Please select the checkbox next to any of the below rules you would like to enable. This will allow you to gain insights based on the selected rules, and customize your scoring.
Coaching and Engagement	
③ User Guide	Surfsight Event
SET UP	
Set up ^	Acceleration Refers to the rate at which a vehicle is increasing its speed.
8+ User Access	
Subscription	Cell Phone Use Relates to using a mobile phone while driving, which is often a dangerous distraction.
1 Pulse	
E Rules	Distracted Driving
Profile	Involves any activity that diverts attention from driving, such as texting, talking on the phone, or eating.
Ũ	
	Driver Unbelted Indicates a driver not wearing a seatbelt, which is a crucial safety measure.
	Eating/ Drinking Involves consuming food or drinks while operating a vehicle.
	Fatigue Detected Refers to the state of being extremely tired, which can impair driving abilities.

Creating a Score Profile

This feature allows you to set up a scorecard that shows you how your subscribed cameras are currently scoring based on Camera Rules.

- a. Under Set up, click profile
- b. Click + next to Score Profile
- c. Name your Profile, click confirm
- d. Check the box next to the rules that you would like to apply to the profile
- e. Select a weight percentage based on how much weight you would like each rule to have, the sum must equal 100%.

=				
Dashboard	Score Profile 🔫			
ବ୍ୟା Scorecard	Default	Smoking & Eating/Dr		
Or Coaching and Engagement	Smoking 8%	Smoking 100%		
⑦ User Guide	Distracted Driving 0%			
SET UP				
Set up	Smoking & Eating/Drinking 🖌		Save	i
A+ User Access				
Subscription				
ピ Rules	Power Disconnect Alarm			
Profile	Indicates an alarm related to a power disconnect, p	ossibly a safety feature in certain vehicles.		
	Smoking		0% remainder weight*	
	Refers to the act of smoking while driving.		23	
	Eating/ Drinking Involves consuming food or drinks while operating	a vehicle.	0% installed resight* 75	
	Distracted Driving Involves any activity that diverts attention from driv eating.	ing, such as texting, talking on the phone, or		

Dashboard

The Dashboard displays an easy overview of your fleet featuring rules, events, and trend lines for you to quickly review and coach your drivers.

Dashboard can be sorted by date range, score profile, and vehicle or driver.

- To select a date range for your Dashboard, click the calendar icon and chose the time frame you would like to view.
- To view your Dashboard by Score Profile, click the drop-down arrow under *Score Profile* to select your profile.
- To sort your Dashboard by Vehicle or Driver, click the drop-down arrow next to Score by.

=	10/00 AM - 11.58 PM		Store Profile		Score by										
Dashboard	6/17/2024 - 6/23/2024		Cell Phone Use	*	Vehicle	•									
Scorecard			<i>1</i> 5								С.				
♀ Coaching and Engagement	Subscribed / Total Cameras 9/9		Cameras with E	vents		Score Median / Ave 94/80	rage	Trips / 376/	Distance (mi) 3,679		Offline > 4	8hr		Offline > 72hr 1	
() User Guide						100								200 2	
SET UP															
	Lane Weaving 0		Speed Limit Exc O	eeded	_	Fatigue Detected		Driver 2	Unbelted	\sim	Acceleratio 0	n 		Power Disconne 0	ct Alarm
	Distracted Driving		Possible Collisio	n		Tailgating		Cell Ph	one Use		Eating/ Dri	nking		Smoking	
	267		0	-	-	0		66	-		50			8	\sim
	Search														
	Vehicle	Score	Distance (Mi)	Lane Weaving	Speed Limit Exceeded	Fatigue Detected	Driver Unbelted	Acceleration	Power Disconnect Alarm	Distracted Driving	Possible Collision	Tailgating	Cell Phone Use	Eating/ Drinking	Smoking
	Spare Van #1 2018 367660102709808	N/A	0	0	0	0	0	0	0	0	0	0	0	0	0
	Van # 4 2018 Dodg 357660101311215	96	273	0	0	D	٥	o	0	3	0	0	1	1	7
	Van #10 2020 Nissa 367660101099414	100	684	0	0	0	0	0	0	0	0	0	0	0	0
	Van #11 2020 Nissa 357660101311413	90	583	0	0	0	2	o	0	40	0	0	6	3	0
	Van #12 2020 Nissa 357950101835000	52	455	0	0	0	3	G	0	32	0	0	22	25	1:

Details Page

In the Details page, you can coach your drivers, view the drivers score, the amount of coachings they have had in a certain time frame, and the drivers rank within the company. The Details page also shows the status of the Geotab device, the camera, and any engine faults that have populated.

=	<i>←</i>					
Dashboard Scorecard Coaching and Engagement	Vehicle: Van #14 2020 Nissan NV20 VIN: SNBCMOKNXLK708793	10				More details
1 User Guide SET UP Set up v	Score	Coaching 0 23 Jun 17 - Jun 23 Total	Rank 5/8	Geotab Device (6) Last Ordina: 2024-6-36 08:00:00 AM Sensi #: GBD2/06E964D	Camera © Last Orifine: 2024-06-26 08:06:00 AM IME: 357660103156477 BD Card heath: OK STANDEY	No Engine Fault 🔥
	Events	TED DRIVING (124)	CELL PHO	NE USE (4)	0000 AM - 1150 PM 6/17/2024 - 6/23/2024 EATING/ DRINKI	NG (20)
	DATE	TIME	VIEWS	COACHING	PLAY MEDIA	MARK AS INVALID
	DATE 2024-06-21	TIME 10:44:54 AM	VIEWS	coaching R	PLAY MEDIA	MARK AS INVALID
	DATE 2024-06-21 2024-06-20	TIME 10.44.54 AM 02.00.53 PM	views O	COACHING & &	play media D D	MARK AS INVALID P
	DATE 2024-06-21 2024-06-20 2024-06-18	TIME 10.44.54 AM 02.00.53 PM 11.16.45 AM	VIEWS O O	coaching A A A	PLAY MEDIA D D	MARK AS INVALID P P P
	DATE 2024-06-21 2024-06-20 2024-06-18 2024-06-20	TIME 10.44.54 AM 02.00.53 PM 11.18.45 AM 11.07.35 AM	VIEWS O O O	coachines A A A A A	PLAY MEDIA	MARK AS INVALID P P P P
	DATE 2024-06-21 2024-06-20 2024-06-20 2024-06-20 2024-06-20 2024-06-18	TIME 10.44 54 AM 02.00.53 PM 11.15.45 AM 11.07.35 AM 11.17.35 AM	VIEWS O O O O O	COACHING A A A A A A	PLAY MEDIA	MARK AS INVALID P P P P P P
	DATE 2024-06-21 2024-06-20 2024-06-18 2024-06-18 2024-06-19	TIME 10.44.54 AM 02.00.53 PM 11.15.45 AM 11.07.38 AM 11.11.55 AM 05.14.29 PM	VIEWS O O O O O O	COACHING A A A A A A A A A	PLAY MEDIA	MARK AS INVALID P P P P P P P P
	DATE 2024-06-21 2024-06-20 2024-06-19 2024-06-19 2024-06-19 2024-06-21	TIME 10.44.54 AM 02.00.53 PM 11.18.48 AM 11.07.35 AM 11.11.55 AM 05.14.29 PM 10.38.54 AM	VIEWS O O O O O O O	COACHING A A A A A A A A A A A	PLAY MEDIA	MARK AS INIVALID

To view details and coach events from the dashboard

- a. Click on the number amount under the rule that was broken to view the details of the event.
- b. To change the time range of events shown, click the calendar icon.

- c. To change the event type, click the tab of the rule you would like to view.
- d. To coach a driver, you must first view the media associated with the event.
- e. To view media, click the play button under *PLAY MEDIA* column, then you can view and download the event, and add comments.

≡	Rank				No Engine Fault				ŝ
6		1	/1						
°.n									
Ř									
0	Events			THE			00:00 AM - 11: 6/1/2024 - 1	59 PM 6/26/2024	
SET UP	LICING	POWER DISCONNECT ALARM (19)		0:09 / 0:10	•0 • • • • • • • • • • • • • • •	4G (2)		CELL PHONE USE (7)	
		DATE	TIME		0 > ± 0 0	PL	AY MEDIA	MARK AS INVALID	
		2024-06-05	01:25:07	Event Status Event	OPEN CELL PHONE USE		⊳	•	
		2024-06-18	02:05:01	Vehicle	Fleet Hoster Van		⊳	9	
		2024-06-05	01:29:37	Driver Time	2024-06-18, 02:05:01 PM		Þ	9	
		2024-06-21	02:57:14	Location IMEI	2125 Keys Ferry Ct suite 4, McDonough, GA 30253, USA 357660101550135		⊳	9	
		2024-06-21	02:30:11	Comments	Driver was looking at phone.		⊳	9	
		2024-06-25	12:55:23		Save		⊳	q	
		2024-06-05	10:06:127	AM	0 2		⊳	9	
							Items per page: 2	25 👻 1 – 7 of 7 🤇	

f. Once the media has been viewed, click the icon under the coaching column. Here you can select the administrative action taken, add notes, then *save*.

≡			75	Last Online: 2024-06-26 10:06:00 AM Serial #: G9B42114D95C			
മ							
9.11I							
<u>ج</u>	Coaching			Camera			
0	2	2		Last Online: 2024-06-26 10:06:00 AM			
SET UP	J Jun 01 - Jun 26	Administrative Actions		Administrator / Driver Remarks			
		Coached S		Coached driver on dangers of distracted driving.			
	Rank						¢
		Written Warning					
		 Coached 					
	Events	Final Warning			6/1/2024 - 6/2	°M 16/2024	
	POWER DISCONNECT ALARM (19)	Termination		Submit	Cancel	CELL PHONE USE (6)	
	DATE	TIME	VIEWS	COACHING	PLAY MEDIA	MARK AS INVALID	
	2024-06-05	09:41:21 AM	0	8	⊳	9	
	2024-06-18	02:04:41 PM	۲	Å	⊳	9	
					Items per page: 25	✓ 1 – 2 of 2 <	>

g. If your driver has not broken the rule as stated, click the flag to mark the rule as invalid to remove the event.

Scorecard

Scorecard shows an all-encompassing report based on each Score Profile broken down by vehicle and rule. This report is based on 30 days time range.

You can view your scorecard by going to your menu options and selecting Scorecard.

- a. To sort by Score Profile, click the drop down under *Score Profile* and select the profile you would like to view.
- b. To sort by driver or vehicle, click the drop down under *Score by*.
- c. To export your scorecard to excel by clicking *Export*.

	Search		Cell Phone I	Use 👻	Vehicle		*							Ex
R	ank	Vehicle	Score	Distance (Mi)	Score Chart	Fatigue Detected	Tailgating	Eating/ Drinking	Lane Weaving	Power Disconnect Alarm	Possible Collision	Smoking	Distracted Driving	Acceleration
	4	1167-229-9005 357660102735321	99	2120	$\overline{}$	0	0	0	0	0	0	0	4	0
	2	1194-318-0588 357660101231827	100	2431	$\overline{}$	0	0	0	0	0	0	0	0	0
	1	Jose 340-3690 357660103786265	100	3243		0	0	2	0	0	0	0	1	0
	3	Sell-1180-217	99	920		0	0	0	0	0	2	0	13	0

Coaching and Engagement

This will display your history of coaching activities. To view coaching history

- a. Select the time range that you would like to view
- b. Click the drop down arrow next to the vehicle you would like to view the coaching's for
- c. To export your coaching history to Excel, click Export

Scorecard	Search Here				Expor
Coaching and Engagement User Guide	VEHICLE	DRIVER	NU	MBER OF EVENTS COA	CHING EVENTS
JP	Fleet Hoster Van 357660101550135	None		3	4
Set up 🗸	COACHED BY	COACHED DATE	EVENT NAME	DRIVER REMARKS	ADMINISTRATIVE A
	fleetsupport_fh_demo@goinsights.c	2024-06-26 02:18:17 PM	Cell Phone Use	Driver coached on company policy	Written Warning,C
	fleetsupport_fh_demo@goinsights.c	2024-06-26 02:24:14 PM	Distracted Driving	Coached driver on dangers of distra	Coached
	fieetsupport_fh_demo@goinsights.c	2024-06-26 02:13:36 PM	Cell Phone Use	N/A	N/A
	fleetsupport_fh_demo@goinsights.c	2024-06-26 02:13:09 PM	Cell Phone Use	Coached driver on avoiding cell pho	Written Warning,C



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