

ADD-IN GUDE Coaching BI Add-In Guide

678.759.2544 sales@fleethoster.com www.fleethoster.com DRIVER COACHING COACHING BI



COACHING BI

Accessing Coaching BI

Please ensure that the FleetFlix Add-In is installed.

In order to access Coaching BI, click Add-Ins, then FleetFlix then Coaching



Setting up Coaching Rules

This allows you to select the Camera Rules and Geotab Rules that you would like to turn on for coaching

- a. At the top of the main coaching page, click Coaching Rules
- b. Toggle the rules that you would like to apply to coaching to **On**
- c. Specify your notification preferences by filling out the requirements for the rules
 - Notify Manager the number of times the rule must be broken before notifying the manager
 - Recommend Coaching the number of times the rule must be broken before coaching is recommended
 - Risk Level the level of importance or each rule, 5 being the most risky and 1 being the least risky
 - Base Type the measure in which rules will be reported on
 - Events Per Miles the number of miles that determines if a notification is made
 - Events Per Days the number of days that determines if a notification is made

Save Cancel					
Coaching Rules					
Camera Rules Geotab Rules					
On Off Button Pushed	Notify Manager	Recommend Coaching	Risk Level (1 to 5)	Base Type	Events Per Miles
	7	12	1	Distance ~	500
On Off Camera Blocked	Notify Manager	Recommend Coaching	Risk Level (1 to 5)	Base Type	Events Per Days
	6	8	1	Days ~	10
On Off Possible Collision	Notify Manager	Recommend Coaching	Risk Level (1 to 5)	Base Type	Events Per Days
	3	5	5	Days ~	50
On Off Possible Pedestrian Collision	Notify Manager	Recommend Coaching	Risk Level (1 to 5)	Base Type	Events Per Miles
	3	4	1	Distance ~	250
On Off Driver Distracted	Notify Manager	Recommend Coaching	Risk Level (1 to 5)	Base Type	Events Per Days
	3	5	1	Days ~	6
On Off Driver Fatigue	Notify Manager	Recommend Coaching	Risk Level (1 to 5)	Base Type	Events Per Miles
	8	8	1	Distance ~	2000

Notification Settings

Notification Settings lets you set up users to receive email notifications for broken rules

- a. At the top of the main coaching page, click Notification Settings
- b. To set up email notifications, click +
- c. Select the recipient from the email list drop-down menu
- d. Select the notification parameters you want to set up, then click Save
- e. To delete an email recipient, click X

Cancel			
Notification Settings			
Email	Exclude from Notification		
bnguyen@fleethoster.com	Tailgate warning X Lane departure X	+	×
test_admin_user_access@fleethosterdev.com	Collision ×	+	×
assettracker_service_account_fh_demo@assettracker.com	Driver phoning X Driver distracted X Button pushed X Driver fatigue X	+	×
Email list	Select rules to exclude	+	x

Coaching Tasks

Coaching Tasks lets you view and coach all events in which coaching is recommended

- a. At the top of the main coaching page, click Coaching Tasks
- b. Click View Event on the coaching event that you would like to open

Coaching BI



- c. To validate an event, click Verify to verify all events, click Verify All
- d. To invalidate and delete an event, click Ignore to invalidate all, click Ignore All
- e. To download a document that contains information on the event, click **Download Info**
- f. To download the footage from the event, click **Download Media**
- g. To coach an event, you must first verify it by clicking Verify



- h. Once verified, click **Coach**
- i. Click **Add**
- j. Fill out parameters accordingly
- k. Click Save
- I. To download a document that contains information on the coaching, click Download PDF

Save Cancel	
Coaching	
Ticket #	BP-240712-4P3111-T105
Issue Category	Safety Issue ~
Events	Button Pushed
Fleet Manager Note	Coached Driver on safe driving habits
Driver Note	Driver agrees

Score Card

This feature allows you to set up a scorecard that shows you how your drivers are currently scoring based on rules.

- a. Click Score Card at the top of the page
- b. Click the drop down next to Add Camera Event to select which rules you want to be included in your Score Card, you can also set Geotab Events if you Utilize a GO9 device
- c. Set your desired weight for each rule, the percentages must equal 100%

Save Cancel Add Camera Event • Add Geotab Even	nt 💌		
Score Card			
Driver Distracted Type: camera	Weighted Scale(%)		
Driver Phoning Type: camera	Weighted Scale(%)		
Lane Departure Type: camera	Weighted Scale(%)		
Tailgate warning Type: camera	Weighted Scale(%) 10		
Speeding over 85 TEST Type: geotab	Weighted Scale(%)		
Driver Fatigue Type: camera	Weighted Scale(%) 10		
Possible Collision Type: camera	Weighted Scale(%)		

Dashboard

Dashboard shows you trend lines for your fleet and drivers.

Dashboard can be sorted by date range, overview type , and vehicle or driver.

- To select a date range for your dashboard, click the day range drop down chose the time frame you would like to view
- To view your Dashboard by overview type, click the drop down arrow under **Driver Overview**
- To sort your Dashboard by Driver, click the drop down arrow next to **Select camera**
- To export sections of your scorecard, click Export

Groups filter All groups selected					?	c_c_fence_company
a Coaching Rules ♠ Notification Settings 🛛 🖽 Coaching Tasks	Score Card Score Card					
Coaching BI					30 days • Driver overview	• Select camera
					7 days Fleet Overview	
	13	15	~ —	1	30 days Driver Overview	0
Recommend C	Coaching	Notify Manager	:	Coached	60 days	Archived
View Details	♥ View Details	Ð	View Details	View Details	90 days	٥
Left Average Driver Score			Average driver score 👻 Export	Average Driver Score		
100						
75						
50				Av	erage Score	
					90	
28						
0	2024-06-27 2024-08-29 2024-07-01 2024-	-07-03 2024-07-05 2024-07-07 2024-07-09 2024-07	7-11 2024-07-13 2024-07-15 2024-07-17			
					View Details	
11 Top 10 Best Performance	10 🕶 Export	11 Bottom 10 Worst Performance	10 - Export			
				Event Notifications		
100		100		Driver phoning(14.33%)		
60		50				
0		0				
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-ad Viller.						
A Driver Coached Notifications		E Score Card				~~~~

Audit Logs

Audit Logs shows which users have made changes within your Coaching BI Add-In.

To access your audit logs, click **Audit Logs** from your main dashboard

Back	
Audit Logs	
ScoreCard: Speeding over 85 TEST - change Weighted Scale from 30 to 10 fleetsupport⊜fleetflix.com	Coaching Settings 07/18/2024 01:14:55 PM
ScoreCard: Tailgate warning - change Weighted Scale from 20 to 10 fleetsupport⊜fleetflix.com	Coaching Settings 07/18/2024 01:14:55 PM
ScoreCard: Added "Possible Collision" event - set Weighted Scale: 20 fleetsupport⊜fleetflix.com	Coaching Settings 07/18/2024 01:14:55 PM
ScoreCard: Added "Driver Fatigue" event - set Weighted Scale: 10 fleetsupport⊜fleetflix.com	Coaching Settings 07/18/2024 01:14:55 PM
Coaching Rule: "Tailgate warning" - RecommendCoaching changed from 10 to 1 fleetsupport⊜fleetflix.com	Coaching Settings 07/18/2024 12:27:22 PM
Coaching Rule: "Lane Departure" - RecommendCoaching changed from 10 to 1 fleetsupport@fleetflix.com	Coaching Settings 07/18/2024 12:27:22 PM

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